

Recommendation, affirmation or good practice	Action to be taken	Date for completion	Action Owner	Success Indicators	Evaluation
Good Practice					
The management of auditions which provides feedback to aid applicants' development (Expectation B2)	Further refine the auditions processes to ensure identified strengths are built upon	Dec 2015	Admissions Panel	Positive feedback gained via survey of new students on their admissions and audition experience	All feedback addressed in first person to applicant. Removal of replication of audition for multiple courses. Focus on 'praise-burger' feedback. All students invited to on-campus audition/interview.
The high levels of support for continuous professional development for all staff (Expectation B3)	Maximise CPD opportunities by further developing The Learning Institute, including both internal and externally accredited courses and recognition schemes	May 2017	HR Manager	Majority of teaching staff with formal teaching qualification and/or HEA recognition. Develop Senior Management/Leadership training and development in addition to established Learning Institute core skills modules	15 ICMP teaching staff engaged in HEA Fellowship preparatory work. Staff 'buddied' with peer and allocated experienced mentor who is already a Fellow. Pursuing PGCTLHE options with validating partner/other HEI partner.
The range of mechanisms that enable an effective response to enhancing learning resources for students (Expectation B4)	Develop the Student Voice scheme by supporting the student body in setting up a Student Union; further enable students' physical access to Institute departments; further enable students' virtual access to Institute departments via suitable social media platforms	Sept 2016	Quality Manager	Establishment of a Student Union; development of a 'one-stop' helpdesk; improved student perception of communication	ICMP have been working with Student Engagement Partnerships (HEFCE, NUS, QAA and OIA funded) with half-day workshop on AP student engagement and further full-day consultancy on establishing ICMP SU. Working with NUS 'Union in a box'. Engaged with Guild HE, with ICMP Student President attending Guild HE SU President conference in November 2015.
The breadth of engagements with the music industry that improve the quality of student learning opportunities (Expectations B4, B10, Enhancement)	Continue to support engagement with the Music Industry, establishing an Industry Advisory Panel to formally capture industry best practice in order to inform curricular and co-curricular development and delivery	Jan 2016	Academic Committee	Industry Advisory Panel established, input gathered from Music Industry representatives for QAE purposes	ICMP Industry Advisory Panel established with ToRs and external panel member Role Profile. First meeting of IAP took place on 6th January 2016.
The development of 'The Hub', the Institute's forum for music industry engagement, which enhances students' professional practice and career opportunities (Expectations B4, Enhancement)	Develop The Hub's reach and impact through extending industry opportunities and social events to Institute Alumni; further developing Music Industry professional networks between past and present students	June 2016	Academic Committee	Greater engagement, via Hub activities, between Institute Alumni and current students	Links between current students and alumni have been strengthened in 2015 through alumni presence at The Hub's largest annual event, the Careers Day. Both 2015 Careers Days featured an alumni panel which gave the opportunity for alumni and current students to interact, network and allow alumni to pass on valuable advice to current students. In 2015 The Hub also organised networking events for alumni and current students to interact in a social setting.
Recommendations					
Further develop internal periodic review processes to provide parity of monitoring for all programmes including Pearson (Expectation B8)	Develop a periodic review process and schedule for all Pearson (or other accrediting body) provision at the Institute	Nov 2015	Quality Standing Committee	Process developed, schedule set, first review set for AY 2015/16	Periodic review of Pearson delivery took place on 3rd December 2015. External Panel members (Steve Betts, UEL Link Tutors and Nigel Rowlands, Pearson SV) worked with Chair (Sophie Daniel ICMP Head of Songwriting). Documentary evidence and data scrutinised and programme tested for fitness of purpose.
Maximise opportunities for industry engagement in quality assurance and enhancement processes (Expectations B1, B8 and Enhancement)	Utilise the Hub's contacts to establish an Industry Advisory Panel which will provide further Music Industry advice on Institute programmes and developments	Jan 2016	Academic Committee	Industry Advisory Panel established, input gathered from Music Industry representatives for QAE purposes	ICMP Industry Advisory Panel established with Terms of Reference and external panel member Role Profile. First meeting of IAP took place on 6th January 2016.